



# Camp Application

**Applications must be mailed to:**

**Erskine Green Training  
Institute Attn: Camp EGTI  
601 S. High Street  
Muncie, IN 47305**

**All material submitted will become property of  
Erskine Green Training Institute and will not be returned.**

**Contact us at (765) 381-8071, (877) 216-2479,  
or [info@egti.org](mailto:info@egti.org).**

# Overview

The focus of Camp EGTI is *TRANSITION* - improving skills to assist with the transition from school to adulthood.

Instruction and activities during the weekdays will intentionally be designed with the goal of increasing skills related to community access, independent living, social communication, self-advocacy, and employment. Topics will include, but are not limited to:

- ◆ Medication, time, and money management
- ◆ Personal and pedestrian safety
- ◆ Dining etiquette
- ◆ Public transportation
- ◆ Social communication
- ◆ Work readiness
- ◆ Self-determination
- ◆ Career exploration

## Medication, Time, and Money Management

Campers will work towards increasing independence in the management of medication, time, and money. The use of supports will be taught and embedded into the natural flow of the camper's day to prompt the intake of medications and arrival/departure of scheduled activities.

Campers will receive a meal card in the form of a bank card through True Link Financial. EGTI staff will remain in control of the card dashboard to set guidelines on approved and disapproved merchants covered by the meal card. The specific focus of money handling will include tracking account balance to determine an appropriate spending limit and appropriately tipping at restaurants where one is expected.

## Personal and Pedestrian Safety

Campers will experience a variety of intersections throughout the duration of camp: roundabout, 4-way stop with stop signs, 4-way stop with stoplights, etc. While accessing the community as a pedestrian, campers will practice how to safely cross each of these intersections.

Campers will learn about and practice personal safety as it relates to encountering a panhandler. EGTI has developed relationships with individuals within the community who understand the goal of our teaching and activities. These individuals will serve as safe strangers to provide opportunities to practice these skills in a real-life scenario. This allows EGTI staff to better gauge the camper's present level as it relates to personal safety.

# Overview

## Personal and Pedestrian Safety (Continued)

Campers will also learn about and practice safety-related skills within their camp living environment, the Courtyard Muncie. Staff will teach appropriate use of door peepholes and identifying the knocker before opening access to personal space. Campers will learn about confidential and personal information that should be kept to oneself to protect safety. As noted previously, EGTI has developed relationships with individuals within the community who understand the goal of our teaching and activities. These individuals will serve as safe strangers to allow us to practice these skills in a real-life scenario.

## Dining Etiquette

Campers will be exposed to a variety of dining structures requiring different processes. Some dining locations are cafeteria-style where one walks through a large, open cafeteria to physically take what they want and proceed to a central cashier. Other locations require one to first communicate with a host prior to being seated. Some require payment before you receive your food while others require payment and a tip after your food has been consumed. Campers will be taught the proper protocol to follow in each of these environments.

## Public Transportation

Campers will have access to and learn about the Muncie Indiana Transit System (MITS) free of charge. Riding MITS will provide them access to activities throughout the community.

## Social Communication

Most day-to-day activities require some level of social communication skills. Whether it be at work, on public transportation, eating lunch in the community or the YMCA, or mall, communicating and interacting with others is required to some extent and doing so appropriately is extremely important. While at camp, campers will be in all these environments where EGTI staff can identify and target social communication skills that need enhanced to increase overall independence.

## Self-Determination

Learning how to speak for oneself is important as one works to increase their overall independence and build the life they want. While away from home, campers will naturally be in situations where they must advocate for themselves and make choices based on their wants rather than relying on others they have grown to depend on. For example, campers will have to order meals on their own whereas many have always been guided by adults in their life. Campers will get to choose what activities they want and do not want to participate in during evenings and weekends. During vocational rotations, campers will complete self-assessments after spending time learning and participating in hands-on activities related to each vocational area to better determine what job and environment they feel best matches their skills and interests. (Continues on next page)

# Overview

## Self-Determination (Continued)

Aside from the natural opportunities during camp where campers will be in situations where their choice matters, class time will focus on lessons and activities related to Charting the LifeCourse to keep discussion around their desires for life.

## Work Readiness

Scheduled class time will be embedded into the day for a variety of topics to be introduced and taught. Topics will include, but are not limited to:

- ◆ Components of a resume and what is required for each of these
- ◆ Components of a job application and the meaning of certain terms used
- ◆ Review of common interview questions, formulating answers to these questions, and practice interviews

## Career Exploration

EGTI has access to employers where a variety of vocational areas can be explored. Students will have opportunities to observe nine different jobs and perform job requirements for each. While students are executing a few of the job requirements during each job rotation, EGTI staff will score them based on their performance. These scores will be converted to a percentage and documented on a vocational assessment that the camper receives.

## Staffing

Staff to camper ratio will be 1:5 during the days and evenings. There will be one staff overnight hours should any support be needed.

A nurse is available should a student get hurt or sick and will consult with EGTI staff to provide recommendations on necessary steps.

## Visitors

The focus of Camp EGTI is to grow each camper's independence; therefore, campers are expected to remain at camp for the full two weeks. Exceptions to go home for the weekend may be made in emergency cases. Should a student need an item that cannot be mailed, a family member may drop items off but is expected to leave as soon as the drop-off has occurred.

# Camper Requirements

Individuals submitting an application to Camp EGTI are not automatically accepted. All application material will be reviewed, and a decision will be made according to space availability and the applicant's skill readiness level required for the environment of Camp EGTI. Once an application is reviewed, selected applicants will participate in a video interview as part of the selection process. Campers will be notified of their acceptance status through the mail. The parents/guardians of accepted campers will be required to participate in a virtual meeting with EGTI staff prior to the start of camp.

Please review the Camp EGTI requirements below to ensure the camp is a good fit. Individuals who meet the noted requirements are encouraged to move forward with submitting an application.

- ◆ Camper is between the ages of 18 - 22.
- ◆ Camper has/had an Individualized Education Program (IEP).
- ◆ Camper is able to perform hygiene routine independently (e.g. shower, dress, toilet, etc.).
- ◆ Camper does not require constant one-on-one supervision.
- ◆ Camper does not exhibit disruptive behavior or behavior that poses a safety concern (e.g. physical aggression, property destruction, non-compliance, elopement, etc.).
- ◆ Camper displays a willingness to participate in activities.
- ◆ Camper can commit to the full camp duration without scheduling conflicts. Exceptions may be applied to family emergencies; however, the financial policies will still be applied.

## Housing

Campers reside within the Courtyard Muncie where EGTI is housed. All campers will be assigned a hotel room on the same floor. Each floor has access to an ice machine. The laundry room is located on the second floor.

## Camp Dates

Campers will move into the Courtyard Muncie on 6/17/24 at 10:00am EST. Parents/guardians are invited to a closing program on 6/28/24 at 11:00am EST. Campers will be expected to pack their belongings and move out immediately following the program.

# Camp Cost

12 Days / 11 Nights	
	Single Room
Tuition	\$1,640
Room and Board Single	\$1,715
Community Living Support	\$320
Wellness	\$70
Materials	\$100
Total	\$3,845

## Payment Policy

Camp EGTI is private pay only.

A remittance of 50% is due 30 days before your camp move-in date. The remaining 50% is due the end of your first week of camp. Please review the Withdrawal and Refund Policies below. Credit card payments will be subject to an additional processing fee of 2.5%. Should you have questions regarding this invoice, please contact The Arc of Indiana Foundation's Accounting Department at 317-977-2375.

## Withdrawal and Refund Policies

To withdraw from Camp EGTI, the camper or parents/guardians must fill out and turn in a Withdrawal Request Form to the director. Should a camper be terminated or withdraw for any reason, all refunds will be made according to EGTI's refund policies.

- ◆ If a camper withdraws or is terminated during the first week of the camp, the camper is responsible for paying.
  - ◆ 100% of camp costs for weeks one and two depending on when termination occurs or a Withdrawal Request Form is received.
  - ◆ 100% of materials fee.
  - ◆ 50% of tuition, community and living support and wellness for the remaining camp weeks.
- ◆ If a camper withdraws or is terminated after the first week of camp, the camper is responsible for paying 100% of all camp costs except for room and board if they had a single room. If they had a roommate, they will be required to pay the remaining room and board amount.

# Application Checklist

In addition to the completion of this application, please see below for additional documentation required. An application is not considered complete until all documents have been received.

- ☐ Diagnosis documentation
- ☐ Individualized Education Program (IEP)
- ☐ Legal guardianship documentation, if applicable
- ☐ A copy of behavior support plan if using waiver services for a behavior consultant

# Camper Information

Last Name	First Name	MI	
Primary Phone		Gender	
Street Address			
City	State	Zip Code	County
Birthdate	Age	Email Address	

## Education and Training

School's Name	City, State	Years Attended	Reason for Leaving (if applicable): Diploma, Certificate of Completion, GED, or dropped out.	Completion Year (if applicable)



# Camper Information

## Support Services

Camper currently receives support from (check all that apply):

<input type="checkbox"/>	Aged and Disabled Waiver (A&D)
<input type="checkbox"/>	Community Integration and Habilitation Waiver (CIH)
<input type="checkbox"/>	Family Support Waiver (FSW)
<input type="checkbox"/>	Traumatic Brain Injury Waiver (TBI)
<input type="checkbox"/>	Social Security Disability Insurance
<input type="checkbox"/>	Supplemental Security Income
<input type="checkbox"/>	Medicare
<input type="checkbox"/>	Vocational Rehabilitation Services
<input type="checkbox"/>	Mental Health/Psychological Services
<input type="checkbox"/>	Other: <input type="text"/>

Please list adaptive equipment or assistive technology the camper utilizes on a daily basis (e.g. wheelchair, gait trainer, augmentative communication devices, etc.).

Please list any services currently being received.

Service (waiver support, counseling, VR, etc.)	Hours per Week/Day

# Camper Information

## Does the camper have a legal guardian?

(If yes, this means you have gone to court, and a court has declared that the camper is a protected person.  
If yes, documentation is required.)

☐  
☐

Yes

No

If yes, please fill out the guardian(s) information below

Last Name	First Name	MI
Primary Phone		
Street Address		
City	State	Zip Code
Email Address		

Last Name	First Name	MI
Primary Phone		
Street Address		
City	State	Zip Code
Email Address		

# Camper Information

## Parent/Guardian

☐ Same as guardian information noted on page 10.

Last Name	First Name	MI
Primary Phone		
Street Address		
City	State	Zip Code
Email Address		

## Parent/Guardian

☐ Same as guardian information noted on page 10.

Last Name	First Name	MI
Primary Phone		
Street Address		
City	State	Zip Code
Email Address		

# Camper Information

## Medical Information

This document will be filed securely in the health station within EGTI. Please fill out any medications taken and insurance information to be used in the case of a medical emergency.

Please note that the EGTI nurse will not be on duty full-time. The nurse will be contacted in the event that a camper gets sick or hurt.

Please plan to arrange any medication refills needed during your child's time at camp. EGTI staff can assist with travel arrangements to pick up the medication utilizing MITS.

MEDICATION INFORMATION				
Camper Name:				
Medication Name	Purpose	Dosage	Frequency	Are Refills Needed?
Allergies (*please note what happens if the camper has an allergic reaction):				
Insurance Provider:			Group Number:	
			Rx Bin:	
			Rx PCN:	
Primary Care Physican #:		Preferred Hospital:		

Does the camper use any machines while sleeping? If yes, please explain. \_\_\_\_\_

\_\_\_\_\_

What organization system does the camper use for his/her medications? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Level of Support Questionnaire

## Must Be Completed by a Parent or Guardian

Name of person completing the questionnaire:

Relationship to camper:

Rate the camper in the areas below:

Independent Living	Full Assistance	Moderate Assistance	Minimal Assistance	Independent	I Don't Know	Not Applicable
Can manage time						
Can perform entire hygiene routine (e.g., shower, dress, brush teeth)						
Maintains proper hygiene (e.g., clean nails, hair, face)						
Can do laundry						
Can order from a menu						
Can stay within a budget						
Can be alone for a long period of time without supervision						
Displays self-regulation strategies						
Knowledgeable about basic over-the-counter medications						
Can manage medications						
Can manage dietary needs						
Understands allergies and takes precautions						
Can manage personal belongings						

# Level of Support Questionnaire

**Rate the camper in the areas below:**

Social Communication	Full Assistance	Moderate Assistance	Minimal Assistance	Independent	I Don't Know	Not Applicable
Asks clarifying questions						
Understands the difference in friends and strangers						
Can appropriately handle conflict with another person						
Can communicate needs						
Uses a personal email account						
Hangs out with friends						
Can communicate personal identification						
Follows written and verbal directions						
Sets up social activities with friends						
Can communicate through phone and/or text						

Community Access	Full Assistance	Moderate Assistance	Minimal Assistance	Independent	I Don't Know	Not Applicable
Uses pedestrian safety skills						
Uses good judgement in an emergency (i.e. fire alarm, tornado sirens, etc.)						
Navigates stores in search of needed items						
Able to utilize public transportation independently						
Can orient themselves to and from nearby locations by walking/operating a wheelchair.						

# Level of Support Questionnaire

**Rate the camper in the areas below:**

Learning	Full Assistance	Moderate Assistance	Minimal Assistance	Independent	I Don't Know	Not Applicable
Can use a calculator						
Can count bills/change						
Can use a debit/credit card						
Can read and comprehend basic instructions						
Can navigate the internet						

Please describe the camper's math abilities:

Please describe the camper's reading abilities (include any assistive technology that is used on a daily/regular basis):

Please describe the camper's writing/composition abilities (include any assistive technology that is used on a daily/regular basis):

Please describe the camper's communication abilities (include any assistive technology that is used on a daily/regular basis):

